

PATRON

Mr. Masagos Zulkifli Masagos Mohamad
Minister for Social and Family Development
Second Minister for Health
Minister-in-Charge of Muslim Affairs
MP for Tampines GRC

TO WHOM IT MAY CONCERN

31 August 2021

This is to inform all Athletes / Parents / Guardians on the current protocol and relevant information moving forward with immediate effect.

1. All category – Singapore Silat Federation (“SSF”) will terminate all current Team Captains with immediate effect and will no longer appoint any Team Captain for all categories. For any issues related to athlete’s matters specifically, please engage directly with the High-Performance Manager.
2. SSF Safeguarding Officers – The Safeguarding Officer is responsible for ensuring the necessary safeguarding policies are enforced and maintained. For SSF, we have appointed Mr. Noh Mohd Sharif and/or Madam Nurul Khairunnisa Azlani @ Fiona, and they are the first point-of-contact for anyone in need. For the process to report on any Safe Sport related matters, you can submit the report officially with Safe Sport Incident Report Form via this email – safeguarding@persisi.org
3. Athlete’s Commission – The mission of SSF’s Athletes Commission is to ensure that the athletes’ viewpoint remain at the heart of SSF movements. You can reach out to the Chairperson, Mr. Dzulfadly Mohd Jaffar, via email at athletecommission@persisi.org
4. Disciplinary & Appeal Committee – The committee is consisting of lawyers (legal advisors) and other legal profession. Their responsibility is to review any disciplinary incident and recommend appropriate disciplinary action to be taken. Members can email to SSF official email at ssf@persisi.org with regards to any disciplinary issues.
5. All query pertaining to athlete’s matter, national training and participation in competition are to be directed to Madam Fiona. Kindly refrain from engaging with any other staff or personnel on this matter. Directing your queries to the right officer will expedite the query at hand, receive the correct source and facts, and reduce any delay. Herewith, we share the contact details, in case you need to reach to Madam Fiona;

Madam Nurul Khairunissa Azlani@Fiona
High Performance Manager
Mobile : 94249840
Email: fiona@persisi.org

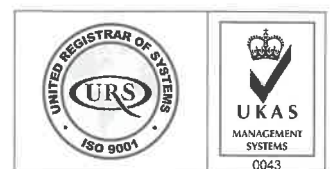
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No. 11 Bedok North Street 1, #04-02 Heartbeat @ Bedok, Singapore 469662
Tel: +65 6282 2316, +65 6282 2317, +65 6282 2319

Email: ssf@persisi.org Website: www.persisi.org Facebook: www.facebook.com/SgSilatFed

Follow us at Instagram, Twitter & LinkedIn: @sgsilat

Subscribe us on our Youtube Channel: [Singapore Silat Federation](https://www.youtube.com/channel/UC...)



6. National Coaches to National Athlete – Coaches are responsible to train the national athletes in all categories. They will follow a set of training schedules as lay down by the Technical Director.

Coaches also act as a mentor & motivator to ensure that the athlete get the best outcome in their training session. Coaches will take due care in the well-being and safety of the athlete before, during and after the training session. Coaches are well train with Standard First Aid and AED, and well informed on the protocol of injury management.

7. Marketing Department to National Athlete – SSF Marketing Department promotes the sport through the athletes via engagement with other agencies. From time to time, other statutory boards, government agencies and private institution such as Sport Singapore (SportSG), Singapore Sports Hub, Ministry of Culture, Community & Youth (MCCY), and any printed or digital local media agencies, etc, would like to feature our prominent athletes that have achieved in the world stage. These can be in the form of filming, photoshoot, face-to-face interviews, Corporate Social Responsibility (CSR), etc.

SSF marketing personnel acts as a provider of information and liaison between the organization and the athlete. The marketing personnel gives advice to the athlete on the proper protocol to project a positive image of the sport during an interview session. The athletes are advised to avoid in making decision or confirmation with any organization or agencies for appearance or comments before receiving approval from SSF.

8. Personal Data Protection Act (“PDPA”) Policy – SSF is committed with the PDPA policy and are required to comply with the various data protection obligations if they undertake activities relating to the collection, use or disclosure of personal data. SSF have appointed Madam Fiona as our Data Protection Officer to ensure that the organization’s compliance of the requirements set by PDPC.

For the full SSF’s PDPA policy, please refer to the attached.

9. Membership Fee Policy and Athlete’s Agreement– SSF has a policy to guide members to understand the overall requirement of an athlete upon registration and payment.

For the full details, please refer to the attached.

10. National Athlete – are to follow proper protocol in terms of their needs to report to the right personnel, ie. Training Matters, Incident Reporting, Insurance Claimants, Complaints, Filming, Appearance, Agreement, etc. These would better to address their needs while maintaining a proper relationship with regards; to athlete to coach, or athlete to other personnel. The athlete can use one of the reporting channels above if they wish to make a complaint.

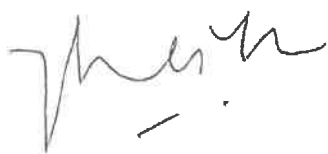
No athletes or parents are to make a direct complaint to other organization such as; SportSG, Safe Sport Singapore, Singapore Sport Institute (SSI) Administrator or SportSG's Relationship Manager before their issues have been made known to SSF, and to try on resolving the issues internally.

Demeanor between athletes-to-athletes, and athlete-to-coaches. Following are to be strictly followed :

- a) All female athletes are required and made compulsory to wear t-shirt under the Silat uniform when doing training.
- b) All female athletes from all categories are not required to shake hands (or frequently known as "*Salam*") with the opposite gender, be it between coach-to-athlete or athlete-to-athlete.
- c) All female athletes should not display any affection acts (*manja*) to either athletes or coaches before, during, or after training regardless of age categories.
- d) Female athletes, however, may show respect by doing the *Hormat* sign towards the opposite gender of fellow team-mates or coaches.
- e) Female athlete who are uncomfortable to be partnered up with another male athlete during training must clearly and verbally voice up to the coaches on duty.
- f) When the Team Singapore Silat is on official duty for overseas training and/or competition, athletes and officials are not allowed to intermingle in their allocated room with their teammates from the opposite gender.

Please take note and adhere with the above information as we move towards a more structured protocol for the betterment of the sport.

Yours sincerely



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Dr Sheik Alau'ddin Yacoob Marican, PBM
Chief Executive Officer